

**PARK'S COLLEGE (AUTONOMOUS)**

**TIRUPUR-5**

**THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**(A. Y. 2020-21)**

Date: 05.05.2020

Mode: Hybrid

**CIRCULAR**

This is to inform you that the IQAC meeting is scheduled on 13.05.2020 at 11.00AM through online for discussing the preparation of study materials by faculty members to their respective subjects concerned to forward in WhatsApp groups. All the members are requested to attend the meeting through phone and extend support for maintaining quality delivery of teaching practices.

**IQAC COORDINATOR**

**Co-ordinator  
IQAC**

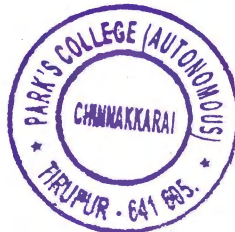
**Park's College (Autonomous)  
Tirupur-641 605**

**PRINCIPAL**

**Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605**

Copy to

1. The Secretary
2. Members of the IQAC
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**PARK'S COLLEGE (AUTONOMOUS)  
TIRUPUR-5**

**THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)  
(A. Y. 2020-21)**

Date: 13.05.2020      Time: 11:00 AM To 12.00 PM      Venue: Hybrid

**AGENDA**

1. Review of previous minutes of IQAC Meeting held on 07-01-2020 and subsequent action taken.
2. Discussions about the Standard Operating Procedures (SOP) for safeguarding the individuals.
3. Preparation of study materials by faculty members and discuss in creating WhatsApp groups to forward them to the students.
4. Any other matter with permission from the chair.



  
**Principal**  
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Tirupur-641 605

**PARK'S COLLEGE (AUTONOMOUS)**

**TIRUPUR-5**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of IQAC Meeting**

**Date: 13.05.2020**

The IQAC meeting for Academic Session 2020-21 was held on 13<sup>th</sup> May 2020. The following members attended the meeting.

<b>Committee Members</b>	<b>Position</b>
Dr. A. Murugavel	Chairperson
Prof. S. Sannasi	Coordinator
Dr. K. Sivakumar	Faculty Representative
Dr. G. Jothi	Faculty Representative
Dr.N.Pasupathi	Faculty Representative
Dr. K.P. Rajesh	Faculty Representative
Dr. M. Kavitha	Faculty Representative
Mr. P. Ramkumar	Placement Coordinator
T.R. Karthik	Management Nominee
Dr. D. Gnanasenthilkumar	Administrative Officer
Dr. S. Subramaniam	Educationalist
Mr. M. Nandhakumar	Alumni Nominee
Mr. M. Karthik	Stakeholder

The Chairperson Dr.A.Murugavel welcomed the members for the meeting followed by a review presentation made by Prof. S. Sannasi, Coordinator of IQAC.

The following points were discussed in the meeting:



  
**Principal**  
**Park's College (Autonomous)**  
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**Tirupur-641 605**

**Agenda 1: Review of previous minutes of IQAC Meeting held on 07-01-2020 and subsequent action taken.**

**Resolution 1:** The IQAC coordinator welcomed all the members and enquired about their health and to maintain social distancing wherever they go and to take care of their family members. The minutes of the previous meeting held on 07.01.2020 was read out with a formal discussion with all IQAC members. T.R.Karthik, Management Nominee, insisted that each and every member should be extra careful to sanitize their hands mainly in the public places and use protective face masks. Further, he requested all the HODs to guide the students for getting their study materials through their class tutors or subject teachers.

These minutes of the meeting were approved by the IQAC members.

**Recommendation given by IQAC Committee**

**Action Taken for Implementation & Outcomes**

1. Review of the online teaching mode.

**Discussions -**

T.R.Karthik, Management Nominee, informed that the online classes to be conducted through mobile phones, laptops and the HOD of Computer Science to identify the list of faculty members who have possession of electronic devices to handle online teaching. The IQAC coordinator informed all the HODs to assess the knowledge of web tools by the faculty members to handle online teaching scenario.

**Action Taken -**

IT Manager, Mr.L.Udhayakaumar was instructed to prepare systems in the campus for the faculty members with headphones and microphones to handle online classes.

**Agenda 2: Discussions about the Standard Operating Procedures (SOP) for safeguarding the individuals.**

**Resolution:** The department heads organized conference calls over the phone with all their department faculty members to create awareness among the students about the standard operating procedures to prepare a flex to showcase in the college premises. T.R.Karthik, Management Nominee, informed that the willing faculty members if they do not have electronic devices for handling online classes from home, they are welcomed to use the college laboratory for handling online classes.

**Agenda 3: Preparation of study materials by faculty members and discuss in creating WhatsApp groups to forward them to the students.**

**Resolution:** The members queried about how the study materials shall be circulated among the students in bigger volumes. The Administrative officer clarified that online college workspace is designed to upload larger volumes of reference materials for the benefit of the students.

**Agenda 5: Any other point with permission from the chair.**

**Resolution:**



  
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The Principal informed the faculty members that many educational institutions are conducting webinars, webconferences, faculty development programmes. Hence, all should participate in as many events as possible to update their knowledge during the pandemic period.



**Coordinator (IQAC)**

 **Co-ordinator  
IQAC  
Park's College (Autonomous)  
Tirupur-641 605**



**Principal**

**Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605**

**CC:**

1. All committee members
2. Office





**COMPOSITION OF ICA**

Name	Designation	Signature
Dr. A. Murugavel	Chairperson	<i>[Signature]</i>
Prof. S. Sannasi	Coordinator	<i>[Signature]</i>
Prof. R. Ramathilagam	Faculty Representative	<i>[Signature]</i>
Dr. G. Jothi	Faculty Representative	<i>[Signature]</i>
Dr. K. Sivakumar	Faculty Representative	<i>[Signature]</i>
Dr. K. P. Rajesh	Faculty Representative	<i>[Signature]</i>
Dr. M. Kavitha	Faculty Representative	<i>[Signature]</i>
Mr.P.Ramkumar	Placement Coordinator	<i>[Signature]</i>
T. R. Karthik	Management Nominee	<i>[Signature]</i>
Dr. D. Gnanasenthilkumar	Administrative Officer	<i>[Signature]</i>
Dr. S. Subramaniam	Educationalist	<i>[Signature]</i>
Mr.Nanthakumar	Alumni Nominee	<i>[Signature]</i>
Mr.Karthi	Stakeholder Nominee	<i>[Signature]</i>



*[Signature]*  
Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605

**PARK'S COLLEGE (AUTONOMOUS)  
TIRUPUR-5**

**THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)  
(A. Y. 2020-21)**

Date: 07.07.2020

Mode: Hybrid

**CIRCULAR**

This is to inform you that the IQAC meeting is scheduled on 15.07.2020 at 11.00AM through online for discussing about the seed money from the management and conducting online end semester examinations. All the members are requested to attend the meeting through phone and extend support for maintaining quality in education delivered to the students online.

**IQAC COORDINATOR**  
Co-ordinator  
IQAC

Park's College (Autonomous)  
Tirupur-641 605

**PRINCIPAL**

Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605

Copy to

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2. Members of the IQAC
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**PARK'S COLLEGE (AUTONOMOUS)  
TIRUPUR-5**

**THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)  
(A. Y. 2020-21)**

Date: 15.07.2020      Time: 11:00 AM To 12.00 PM      Venue: Hybrid

**AGENDA**

1. Review of previous minutes of IQAC Meeting held on 13-05-2020 and subsequent action taken.
2. Discussions about the seed money from the management.
3. Discussions about conducting online End Semester Examinations (ESE).
4. Participating in webinars, web conferences and online FDPs by the faculty members.
5. Any other matter with permission from the chair.



A handwritten signature in green ink, appearing to be "B. S. S. S.", written in a cursive style.

**Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605**



**PARK'S COLLEGE (AUTONOMOUS)**

**TIRUPUR-5**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of IQAC Meeting**

**Date: 15.07.2020**

The IQAC meeting for Academic Session 2020-21 was held on 15<sup>th</sup> July 2020. The following members attended the meeting.

<b>Committee Members</b>	<b>Position</b>
Dr. A. Murugavel	Chairperson
Prof. S. Sannasi	Coordinator
Dr. K. Sivakumar	Faculty Representative
Dr. G. Jothi	Faculty Representative
Dr.N.Pasupathi	Faculty Representative
Dr. K.P. Rajesh	Faculty Representative
Dr. M. Kavitha	Faculty Representative
Mr. P. Ramkumar	Placement Coordinator
T.R. Karthik	Management Nominee
Dr. D. Gnanasenthilkumar	Administrative Officer
Dr. S. Subramaniam	Educationalist
Mr. M. Nandhakumar	Alumni Nominee
Mr. M. Karthik	Stakeholder

The Chairperson Dr.A.Murugavel welcomed the members for the meeting followed by a review presentation made by Prof. S. Sannasi, Coordinator of IQAC.



**Principal**  
**Park's College (Autonomous)**  
**Chinnakkarai**  
**Tirupur-641 605**

The following points were discussed in the meeting:

**Agenda 1: Review of previous minutes of IQAC Meeting held on 13-05-2020 and subsequent action taken.**

**Resolution 1:** The IQAC coordinator welcomed all the members and informed that due to the continuous efforts taken by the state government to control the spread of Covid-19 there is a gradual decrease in the spreading of COVID virus by maintaining social distance by the individual and wearing quality face masks. However, he insisted all the faculty members to maintain Standard Operating Procedures (SOP) given by the government.

T.R.Karthik, Management Nominee, updated that each and every member should use hand sanitizers and if they come to college campus face masks, sensor operated hand sanitizers are available in the campus for the faculty members to make use of them.

The minutes of the previous meeting held on 13.05.2020 were approved by the IQAC members.

**Recommendation given by IQAC Committee**

**Action Taken for Implementation & Outcomes**

1. Review of the online teaching mode.

**Discussions -**

T.R.Karthik, Management Nominee, enquired about the online classes and the percentage of students attending the same. The Government is providing free SIM cards and monthly data to the weaker section of the society. The respective class tutors should get the database and ensure that all the students get benefitted through online classes.

**Agenda 2: Discussions about the seed money from the management.**

**Resolution:** The IQAC coordinator informed that seed money from the management shall be availed by individual faculty members for extension of their development and research activities.

Resolved to recommend the management to provide seed money to the faculty members to improve their academic knowledge and also to increase the research activities.

**Agenda 3: Discussions about conducting online End Semester Examinations (ESE).**

**Resolution:** The Principal informed that the respective class tutors should circulate online internal assessment tests to be conducted periodically and make the students attend all the tests without fail. The Administrative officer updated that the CIA tests conducted through online shall be considered for the end semester examinations and the internal components also shall be entertained for the benefit of the students.



Principal  
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**Agenda 4: Participating in webinars, webconferences and online FDPs by the faculty members.**

**Resolution:**

The Principal informed that there are free webinars and webconferences, online faculty development programmes are conducted with free of cost. Hence, all faculty members shall participate in many events and quizzes to improve their academic skills.

**5. Any other matter with permission from the chair.**

The IQAC coordinator informed all the members to be very cautious when they commute in common places. The respective class tutors should maintain online repository for their students and store all the online internal assessment test answer scripts for future references.

**Coordinator (IQAC)**

**Co-ordinator  
IQAC**

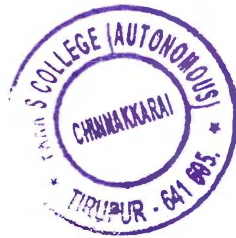
**Park's College (Autonomous)  
Tirupur-641 605**

**Principal**







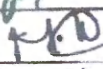
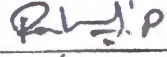

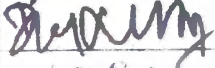
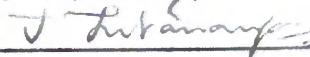


**Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605**

**CC:**

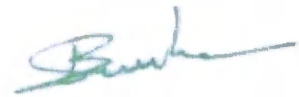
1. All committee members
2. Office



**COMPOSITION OF IAC**

Name	Designation	Signature
Dr. A. Murugavel	Chairperson	
Prof. S. Sannasi	Coordinator	
Prof. R. Ramathilagam	Faculty Representative	
Dr. G. Jothi	Faculty Representative	
Dr. K. Sivakumar	Faculty Representative	
Dr. K. P. Rajesh	Faculty Representative	
Dr. M. Kavitha	Faculty Representative	
Mr. P. Ramkumar	Placement Coordinator	
T. R. Karthik	Management Nominee	
Dr. D. Gnanasenthilkumar	Administrative Officer	
Dr. S. Subramaniam	Educationalist	
Mr. Nanthakumar	Alumni Nominee	
Mr. Karthi	Stakeholder Nominee	





Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605

**PARK'S COLLEGE (AUTONOMOUS)**

**TIRUPUR-5**

**THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**(A. Y. 2020-21)**

Date: 12.09.2020

Mode: Hybrid

**CIRCULAR**

This is to inform you that the IQAC meeting is scheduled on 16-09-2020 at 11.00AM through online for discussing about the seed money from the management and conducting online end semester examinations. All the members are requested to attend the meeting through phone and extend support for maintaining quality in education delivered to the students online.

**IQAC COORDINATOR**

**Co-ordinator  
IQAC  
Park's College (Autonomous)  
Tirupur-641 605**

**PRINCIPAL**

**Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605**

Copy to

1. The Secretary
2. Members of the IQAC
3. File copy (Office)



**PARK'S COLLEGE (AUTONOMOUS)**

**TIRUPUR-5**

**THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**(A. Y. 2020-21)**

Date: 16-09-2020

Time: 11:00 AM To 12.00 PM

Venue: Hybrid

**AGENDA**

1. Review of previous minutes of IQAC Meeting held on 15.07.2020 and subsequent action taken.
2. Discussions about the consultancy services by the faculty members in the reputed organization.
3. Discussions about setting of question paper setting following Outcome Based Education (OBE) and conducting online classes regularly through Google Meet.
4. Publication of articles in the UGC care listed journals by the faculty members.
5. Any other matter with permission from the chair.



A handwritten signature in green ink, appearing to be "B. S. S.", written in a cursive style.

Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605



**PARK'S COLLEGE (AUTONOMOUS)**

**TIRUPUR-5**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of IQAC Meeting**

**Date: 16.09.2020**

The IQAC meeting for Academic Session 2020-21 was held on 16<sup>th</sup> September 2020. The following members attended the meeting.

<b>Committee Members</b>	<b>Position</b>
Dr. A. Murugavel	Chairperson
Prof. S. Sannasi	Coordinator
Dr. K. Sivakumar	Faculty Representative
Dr. G. Jothi	Faculty Representative
Dr.N.Pasupathi	Faculty Representative
Dr. K.P. Rajesh	Faculty Representative
Dr. M. Kavitha	Faculty Representative
Mr. P. Ramkumar	Placement Coordinator
T.R. Karthik	Management Nominee
Dr. D. Gnanasenthilkumar	Administrative Officer
Dr. S. Subramaniam	Educationalist
Mr. M. Nandhakumar	Alumni Nominee
Mr. M. Karthik	Stakeholder

The Chairperson Dr.A.Murugavel welcomed the members for the meeting followed by a review presentation made by Prof. S. Sannasi, Coordinator of IQAC.



  
**Principal**  
**Park's College (Autonomous)**  
**Chinnakkarai**  
**Tirupur-641 605**

The following points were discussed in the meeting:

**Agenda 1:** Review of previous minutes of IQAC Meeting held on 15-07-2020 and subsequent action taken.

**Resolution 1:** The IQAC coordinator welcomed all the members and informed about the arrangements for handling online Classes and informed about the facilities available in the college laboratory (UG & PG) for those do not have internet facility and having internet connectivity problems. Further, he requested the Deans to inform the faculty members to utilize the facility.

Dr.D.Gnanasenthilkumar, Administrative Officer requested the Deans to give orientation to all the students regarding the procedure for writing the online End Semester Examinations using mobile phones, tablets and laptops.

IQAC coordinator read out the minutes of the previous meeting held on 15.07.2020.

The minutes of the previous meeting held on 15-07-2020 were approved by the IQAC members.

**Recommendation given by IQAC Committee**

**Action Taken for Implementation & Outcomes**

1. Review of the facilities for online teaching.

**Discussions -**

The Principal enquired the members about the faculty members who handle online classes have required facilities. The Deans clarified that majority of the faculty members are using laptops or mobile phones and the rest are using the laboratories in the campus to handle online classes as per the timetable.

**Agenda 2:** Discussions about the consultancy services by the faculty members in the reputed organization.

**Resolution:** The IQAC coordinator explained about the consultancy services which may be of monetary or honorary basis to be utilized by all the faculty members of the institution. The Deans are requested to identify the areas of expertise of the faculty members and render their service to the external agencies or in any reputed organization.

Resolved to engage the faculty members to get the consultancy services and to increase the research activities.

**Agenda 3:** Discussions about question paper setting following Outcome Based Education (OBE) and conducting online classes regularly through Google Meet.

**Resolution:** The IQAC Coordinator explained about the question paper setting with outcome based education for the best in providing quality education. Faculty members are requested to engage the students in the online classes interestingly to continuously monitor their performances and interactions.



  
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Tirupur-641 605

The online classes Dr.D.Gnanasenthilkumar, Administrative Officer, informed about the plans to conduct the end semester examinations through online mode. The new application installed in the examination section is in practice to set question papers and the students shall attend the examinations through online either in mobile phones or tablets or laptops as per their convenience. The respective class tutors should ensure that all the students must complete their examinations to avoid appearing for arrear examinations in future.

**Agenda 4: Publication of articles in the UGC care listed journals by the faculty members.**

**Resolution:**

The Principal informed that the publication of articles in the UGC care listed journals will make the faculty members update their profiles effectively. These publications will ensure them to improve their research activities.

**5. Any other matter with permission from the chair.**

Dr.D.Gnanasenthilkumar, Administrative Officer, informed that the attendance of the students in the online classes is not sufficient. Dr.K.P.Rajesh updated that in regional areas like Tirupur and nearby districts the students are doing part time jobs and hence many of them could not make use of the online classes. However, he informed that through the tutors efforts will be taken to make the students improve their attendance percentage to a maximum.

**Coordinator (IQAC)**

**Co-ordinator  
IQAC  
Park's College (Autonomous)  
Tirupur-641 605**

**Principal**








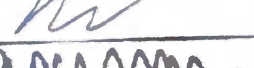
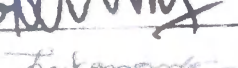
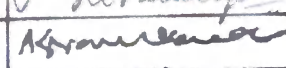



**Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605**

**CC:**

1. All committee members
2. Office



**COMPOSITION OF IQAC**

Name	Designation	Signature
Dr. A. Murugavel	Chairperson	
Prof. S. Sannasi	Coordinator	
Prof. R. Ramathilagam	Faculty Representative	
Dr. G. Jothi	Faculty Representative	
Dr. K. Sivakumar	Faculty Representative	
Dr. K. P. Rajesh	Faculty Representative	
Dr. M. Kavitha	Faculty Representative	
Mr.P.Ramkumar	Placement Coordinator	
T. R. Karthik	Management Nominee	
Dr. D. Gnanasenthilkumar	Administrative Officer	
Dr. S. Subramaniam	Educationalist	
Mr.Nanthakumar	Alumni Nominee	
Mr.Karthi	Stakeholder Nominee	



  
Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605

**PARK'S COLLEGE (AUTONOMOUS)**

**TIRUPUR-5**

**THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**(A. Y. 2020-21)**

Date: 10.12.2020

Venue: IQAC room

**CIRCULAR**

This is to inform you that the IQAC meeting is scheduled on 17-12-2020 at 11.00AM through online for discussing about the online mode of conducting End Semester Examinations (ESE). All the members are requested to extend their fullest cooperation to make the students utilize this mode to complete the end semester examinations successfully.

**IQAC COORDINATOR**

**Co-ordinator  
IQAC**

**Park's College (Autonomous)  
Tirupur-641 605**

**PRINCIPAL**

**Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605**

Copy to

1. The Secretary
2. Members of the IQAC
3. File copy (Office)





**PARK'S COLLEGE (AUTONOMOUS)**

**TIRUPUR-5**

**THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**(A. Y. 2020-21)**

Date: 17-12-2020

Time: 11:00 AM To 12.00 PM

Venue: IQAC room

**AGENDA**

1. Review of previous minutes of IQAC Meeting held on 16.09.2020 and subsequent action taken.
2. End Semester Examinations (ESE) to be conducted through online mode. Tutors to send the marks allocated for the internal assessment tests.
3. Discussions about the network problems while attending online ESE.
4. Instructions to students to attend the ESE with sincerity and concentration to avoid the arrear examinations because of uncertainty of pandemic scenario.
5. Any other matter with permission from the chair.



  
Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605



**PARK'S COLLEGE (AUTONOMOUS)**

**TIRUPUR-5**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of IQAC Meeting**

**Date: 17.12.2020**

The IQAC meeting for Academic Session 2020-21 was held on 17<sup>th</sup> December 2020. The following members attended the meeting.

<b>Committee Members</b>	<b>Position</b>
Dr. A. Murugavel	Chairperson
Prof. S. Sannasi	Coordinator
Dr. K. Sivakumar	Faculty Representative
Dr. G. Jothi	Faculty Representative
Dr.N.Pasupathi	Faculty Representative
Dr. K.P. Rajesh	Faculty Representative
Dr. M. Kavitha	Faculty Representative
Mr. P. Ramkumar	Placement Coordinator
T.R. Karthik	Management Nominee
Dr. D. Gnanasenthilkumar	Administrative Officer
Dr. S. Subramaniam	Educationalist
Mr. M. Nandhakumar	Alumni Nominee
Mr. M. Karthik	Stakeholder

The Chairperson Dr.A.Murugavel welcomed the members for the meeting followed by a review presentation made by Prof. S. Sannasi, Coordinator of IQAC.



  
**Principal**  
**Park's College (Autonomous)**  
**Chinnakkarai**  
**Tirupur-641 605**

The following points were discussed in the meeting:

**Agenda 1: Review of previous minutes of IQAC Meeting held on 16-09-2020 and subsequent action taken.**

**Resolution 1:** The IQAC coordinator welcomed all the members and enquired about the students' attendance percentage during online Classes. The Principal requested the Deans to maintain the data of attendance of the students in online classes accurately to ensure eligibility of the students to appear for the requirement of the attendance percentage for End Semester Examinations.

IQAC coordinator read out the minutes of the previous meeting held on 16.09.2020.

The minutes of the previous meeting held on 16.09.2020 were approved by the IQAC members.

**Recommendation given by IQAC Committee**

**Action Taken for Implementation & Outcomes**

1. Review of the previous meeting and confirmed that the faculty members of the various disciplines have signed MOU and agreements for doing consultancy services in the reputed organizations in the area such as HR, Marketing and Production. The new faculty members were given thorough update about the OBE. Also, OBE was given due consideration while setting the question papers which is most prominent during the pandemic situation where the ESE are conducted through online mode.

**Discussions -**

The members discussed about the awarding of internal marks during the pandemic scenario. The Administrative Officer confirmed that the due instruction will be given to all the respective class tutors for awarding internal marks and for awarding the marks for practical examinations and viva voce.

**Agenda 2: Discussions about the network problems while attending online ESE.**


**Resolution:** The IQAC coordinator explained about the importance of ESE conducted through online mode. Due to the automation of examination process, many students would be opted out of the examination tab while attending the examinations. Also, the students will forget to click the submit button after completing the examinations. The network issues faced by the students must be resolved immediately and if the student is willing to come to the college and write the exams they are most welcomed. The respective class tutors should instruct their students regarding the same.

Resolved to engage the faculty members to get the consultancy services and to increase the research activities.

**Agenda 3: Discussions about the network problems while attending online live ESE.**

**Resolution:** The IQAC Coordinator explained about the problems the students will face should be foreseen. Dr.D.Gnanasenthilkumar, Administrative Officer, informed about the new application installed in the examination section to set question papers following OBE and the students might face network issues, the application will logout from the respective account automatically if the tabs are shifted. The



  
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respective class tutors should facilitate in educating the technical aspects before they appear for the online examinations well in advance.

**Agenda 4: Instructions to students to attend the ESE with sincerity and concentration.**

**Resolution:**

The Principal informed that the students must sincerely attend the online live ESE and successfully complete all the papers to avoid the arrear examinations because of uncertainty of pandemic scenario.

**Agenda 5: Any other matter with permission from the chair.**

The IQAC Coordinator explained about the prevailing pandemic scenario and the uncertainty. He added that the faculty members must update themselves in all the technical tools based on teaching learning aspects and the same to be educated to the students.

**Coordinator (IQAC)**  
**Co-ordinator**  
**IQAC**  
**Park's College (Autonomous)**  
**Tirupur-641 605**



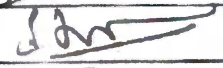

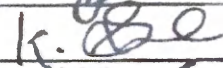


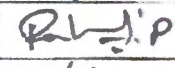
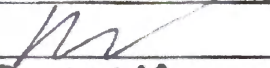
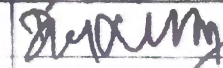
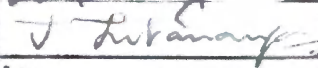


**Principal**  
**Principal**  
**Park's College (Autonomous)**  
**Chinnakkarai**  
**Tirupur-641 605**



**CC:**

1. All committee members
2. Office

**COMPOSITION OF IQAC**

Name	Designation	Signature
Dr. A. Murugavel	Chairperson	
Prof. S. Sannasi	Coordinator	
Prof. R. Ramathilagam	Faculty Representative	
Dr. G. Jothi	Faculty Representative	
Dr. K. Sivakumar	Faculty Representative	
Dr. K. P. Rajesh	Faculty Representative	
Dr. M. Kavitha	Faculty Representative	
Mr. P. Ramkumar	Placement Coordinator	
T. R. Karthik	Management Nominee	
Dr. D. Gnanasenthilkumar	Administrative Officer	
Dr. S. Subramaniam	Educationalist	
Mr. Nanthakumar	Alumni Nominee	
Mr. Karthi	Stakeholder Nominee	



  
Principal  
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**PARK'S COLLEGE (AUTONOMOUS)**

**TIRUPUR-5**

**THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**(A. Y. 2020-21)**

Date: 05.01.2021

Venue: IQAC room

**CIRCULAR**

This is to inform you that the IQAC meeting is scheduled on 09-01-2021 at 11.00AM through online for discussing about the Bloom's Taxonomy and its benefits. All the members are requested to attend the meeting without fail for understanding about the Bloom's Taxonomy for the betterment of the students' community.

**IQAC COORDINATOR**

**Co-ordinator  
IQAC**

**Park's College (Autonomous)  
Tirupur-641 605**



**Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605**

Copy to

1. The Secretary
2. Members of the IQAC
3. File copy (Office)



**PARK'S COLLEGE (AUTONOMOUS)**

**TIRUPUR-5**

**THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**(A. Y. 2020-21)**

Date: 09-01-2021

Time: 11:00 AM To 12.00 PM

Venue: IQAC room

**AGENDA**

1. Review of previous minutes of IQAC Meeting held on 17.12.2020 and subsequent action taken.
2. Discussions about implementation of Bloom's Taxonomy while preparing the question papers for Continuous Internal Assessment (CIA).
3. Organizing more number of club activities during the post pandemic scenario.
5. Any other matter with permission from the chair.



  
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**PARK'S COLLEGE (AUTONOMOUS)**

**TIRUPUR-5**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of IQAC Meeting**

**Date: 09.01.2021**

The IQAC meeting for Academic Session 2020-21 was held on 09<sup>th</sup> January 2021. The following members attended the meeting.

<b>Committee Members</b>	<b>Position</b>
Dr. A. Murugavel	Chairperson
Prof. S. Sannasi	Coordinator
Dr. K. Sivakumar	Faculty Representative
Dr. G. Jothi	Faculty Representative
Dr.N.Pasupathi	Faculty Representative
Dr. K.P. Rajesh	Faculty Representative
Dr. M. Kavitha	Faculty Representative
Mr. P. Ramkumar	Placement Coordinator
T.R. Karthik	Management Nominee
Dr. D. Gnanasenthilkumar	Administrative Officer
Dr. S. Subramaniam	Educationalist
Mr. M. Nandhakumar	Alumni Nominee
Mr. M. Karthik	Stakeholder

The Chairperson Dr.A.Murugavel welcomed the members for the meeting followed by a review presentation made by Prof. S. Sannasi, Coordinator of IQAC.



  
Principal  
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Chinnakkarai  
Tirupur-641 605

The following points were discussed in the meeting:

**Agenda 1: Review of previous minutes of IQAC Meeting held on 17.12.2020 and subsequent action taken.**

**Resolution 1:** The IQAC coordinator welcomed all the members and informed about the students' performance during the online live ESE. The Principal queried the Deans to have maintained the data for attendance and the reception of answer scripts if could not submit them through online live ESE mode.

IQAC coordinator read out the minutes of the previous meeting held on 17.12.2020.

The minutes of the previous meeting held on 17.12.2020 were approved by the IQAC members.

**Recommendation given by IQAC Committee**

**Action Taken for Implementation & Outcomes**

Review of the previous meeting and confirmed that the online live ESE was conducted and all the students except few who could not complete the examinations due to poor network coverage and not able to come to the college due to temporary lockdown.

**Discussions -**

The members discussed about bringing the students back to the college for attending offline classes. The Principal confirmed that due instruction is given to all the students confirming that the standard operating procedures are being followed in the campus and encourage the students to continue attending online classes.

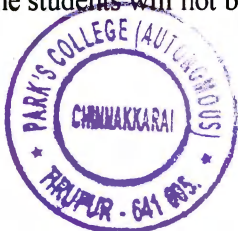
**Agenda 2: Discussions about implementation of Bloom's Taxonomy while preparing the question papers for Continuous Internal Assessment (CIA).**

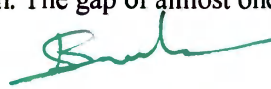
**Resolution:** The IQAC coordinator explained about the importance of Bloom's Taxonomy for delivering the quality of education. Also, the students will get benefitted to understand the core delivery of knowledge. The teaching learning process of the students should be revised with the principles of Bloom's Taxonomy while preparing the question papers for Continuous Internal Assessment (CIA) tests which will improve the students' perspective towards the concepts learnt. The action verbs will make them think positively about the questions and answer them clearly.

Resolved to implement the Bloom's Taxonomy while preparing the question papers for Continuous Internal Assessment (CIA).

**Agenda 3: Organizing more number of club activities during the post pandemic scenario.**

**Resolution:** The IQAC Coordinator explained about the revival of the teaching learning process. The mindset of the students will not be as expected before the pandemic situation. The gap of almost one and



  
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a half years for not attending the offline classes should be removed and the students must be educated well. The students shall be included in more club activities once in a week to make them get experiential and experimental learning which encourages them to become best citizens after completing their degree courses.

**Agenda 4: Any other matter with permission from the chair.**

The Principal explained about the new phase of post pandemic situation and the importance of offline classes. He pointed out that all faculty members have the responsibility to educate the students to be updating their knowledge up-to-date.

**Coordinator (IQAC)**

**Co-ordinator  
IQAC**

**Park's College (Autonomous)  
Tirupur-641 605**




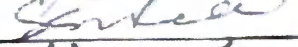




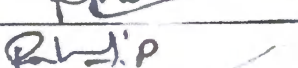
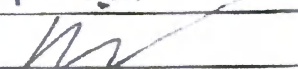
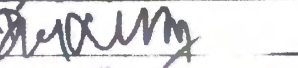
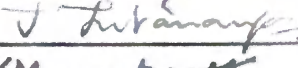



**Principal**

**Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605**

**CC:**

1. All committee members
2. Office

**COMPOSITION OF BOARD**

Name	Designation	Signature
Dr. A. Murugavel	Chairperson	
Prof. S. Sannasi	Coordinator	
Prof. R. Ramathilagam	Faculty Representative	
Dr. G. Jothi	Faculty Representative	
Dr. K. Sivakumar	Faculty Representative	
Dr. K. P. Rajesh	Faculty Representative	
Dr. M. Kavitha	Faculty Representative	
Mr. P. Ramkumar	Placement Coordinator	
T. R. Karthik	Management Nominee	
Dr. D. Gnanasenthilkumar	Administrative Officer	
Dr. S. Subramaniam	Educationalist	
Mr. Nanthakumar	Alumni Nominee	
Mr. Karthi	Stakeholder Nominee	



  
Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605

**PARK'S COLLEGE (AUTONOMOUS)**

**TIRUPUR-5**

**THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**(A. Y. 2020-21)**

Date: 09.03.2021

Venue: IQAC room

**CIRCULAR**

This is to inform you that the IQAC meeting is scheduled on 18-03-2021 at 11.00AM through online for discussing about funding projects by faculty members through the support of NGO. All the members are requested to attend the meeting without fail.

**IQAC COORDINATOR**  
**IQAC**  
**Park's College (Autonomous)**  
**Tirupur-641 605**



**Principal**  
**Park's College (Autonomous),**  
**Chinnakkarai**  
**Tirupur-641 605**

Copy to

1. The Secretary
2. Members of the IQAC
3. File copy (Office)



**PARK'S COLLEGE (AUTONOMOUS)**

**TIRUPUR-5**

**THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**(A. Y. 2020-21)**

Date: 18-03-2021

Time: 11:00 AM To 12.00 PM

Venue: IQAC room

**AGENDA**

1. Review of previous minutes of IQAC Meeting held on 09.01.2021 and subsequent action taken.
2. Funding projects by faculty members with the support of NGOs.
3. Organizing webinars and seminars through Online and Offline modes.
4. Preparation of documents for the submission of AQAR.
5. Any other matter with permission from the chair.



  
Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605

**PARK'S COLLEGE (AUTONOMOUS)**

**TIRUPUR-5**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of IQAC Meeting**

**Date: 18.03.2021**

The IQAC meeting for Academic Session 2020-21 was held on 18<sup>th</sup> March 2021. The following members attended the meeting.

<b>Committee Members</b>	<b>Position</b>
Dr. A. Murugavel	Chairperson
Prof. S. Sannasi	Coordinator
Dr. K. Sivakumar	Faculty Representative
Dr. G. Jothi	Faculty Representative
Dr.N.Pasupathi	Faculty Representative
Dr. K.P. Rajesh	Faculty Representative
Dr. M. Kavitha	Faculty Representative
Mr. P. Ramkumar	Placement Coordinator
T.R. Karthik	Management Nominee
Dr. D. Gnanasenthilkumar	Administrative Officer
Dr. S. Subramaniam	Educationalist
Mr. M. Nandhakumar	Alumni Nominee
Mr. M. Karthik	Stakeholder

The Chairperson Dr.A.Murugavel welcomed the members for the meeting followed by a review presentation made by Prof. S. Sannasi, Coordinator of IQAC.



  
Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605

The following points were discussed in the meeting:

**Agenda 1: Review of previous minutes of IQAC Meeting held on 09.01.2021 and subsequent action taken.**

**Resolution 1:** The IQAC coordinator enquired about the understanding of the Bloom's Taxonomy among all the faculty members. The Principal informed the Deans to encourage the faculty members to practice the question paper setting for internal assessment tests using Bloom's Taxonomy.

IQAC coordinator read out the minutes of the previous meeting held on 09.01.2021.

The minutes of the previous meeting held on 09.01.2021 were approved by the IQAC members.

**Recommendation given by IQAC Committee**

**Action Taken for Implementation & Outcomes**

1. Review of the previous meeting was confirmed that the awareness of the Bloom's Taxonomy was given to the faculty members through programmes and also about the OBE. All the faculty members should monitor that the coordinators of the respective clubs are engaging the students to extract the tasks performed effectively.

**Agenda 2: Funding projects by faculty members with the support of NGOs.**

**Resolution:** The IQAC coordinator explained about the funding projects to all the Deans and requested them to motivate the faculty members to do the project on need based area in the corporate by getting financial support from NGO. He further added on how to approach the NGOs for obtaining permission to undergo projects with the support of the NGOs / reputed private organizations.

Resolved to engage the faculty members to get the funding projects and to increase the extension of research activities based on CSR concepts to contribute for the betterment of the society.

**Agenda 3: Organizing webinars and seminars through Online and Offline modes.**

**Resolution:** The Principal insisted that the faculty members should start organizing webinars, faculty development programmes, workshops and webonferences using web related tools. He further added that the faculty members should become a part of globally acclaimed Teachers' Associations, for ex. English Language Teachers Association of India (ELTAI) to develop themselves in their respective fields.

**Agenda 4: Preparation of documents for the submission of AQAR.**

**Resolution:** The Principal requested the members that the Deans of respective Schools should monitor the data required for the Annual Quality Assurance Report (AQAR). The staff members are requested to update the files allocated to them in the departments periodically.



  
Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605

**Agenda 5: Any other matter with permission from the chair.**

The Principal insisted that the funding projects are most prominent in any educational institutions. The faculty members should have a thorough knowledge about the NGOs and their role in promoting the weaker section. Their suggestions in the projects should support the authorities to bring betterment in the weaker section's lifestyle in the society.



**Coordinator (IQAC)  
Co-ordinator  
IQAC  
Park's College (Autonomous)  
Tirupur-641 605**



**Principal  
Park's College (Autonomous),  
Chinnakkarai  
Tirupur-641 605**

**CC:**

1. All committee members
2. Office

**COMPOSITION OF IAC**

Name	Designation	Signature
Dr. A. Murugavel	Chairperson	<i>[Signature]</i>
Prof. S. Sannasi	Coordinator	<i>[Signature]</i>
Prof. R. Ramathilagam	Faculty Representative	<i>[Signature]</i>
Dr. G. Jothi	Faculty Representative	<i>[Signature]</i>
Dr. K. Sivakumar	Faculty Representative	<i>[Signature]</i>
Dr. K. P. Rajesh	Faculty Representative	<i>[Signature]</i>
Dr. M. Kavitha	Faculty Representative	<i>[Signature]</i>
Mr.P.Ramkumar	Placement Coordinator	<i>[Signature]</i>
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Mr.Nanthakumar	Alumni Nominee	<i>[Signature]</i>
Mr.Karthi	Stakeholder Nominee	<i>[Signature]</i>



*[Signature]*

Principal  
Park's College (Autonomous)  
Chinnakkarai  
Tirupur-641 605



### Action Taken Report 2020-21 :

Significant contributions made by IQAC:

1. IQAC of our college is continuously taking efforts to maintain sustainable quality in teaching and learning process by changing the curriculum based on the requirements of the industry by conducting statutory bodies meeting.
2. IQAC organized seminars and conferences on emerging topics through concerned department regularly to update the knowledge of students.
3. It has effectively designed and implemented standard operating procedure for teaching through ICT platform both online and face to face classrooms.
4. IQAC encourages faculty members and students to participate in the conferences and seminars organised by neighboring colleges in and around Coimbatore and Tirupur to update the knowledge in current scenario.
5. With regard to implementation of OBE, IQAC is frequently organising a meeting with staff members of the concerned department to bring betterment in the quality of teaching and to bring good result from the students.
6. Our faculty members published 29 articles on various titles in UGC care listed journal, further 17 papers have been presented in the conference and seminar organized by neighboring colleges in and around in Coimbatore & Tirupur district.
7. MoUs were signed.
8. Value added Course was made as mandatory for all disciplines two value added courses have been included in the curriculum.
9. The PG students are encouraged to publish their project work in peer reviewed journals.
10. Ensured the effective usage of NDL by faculties as well as Students.
11. 35 members had registered in SWAYAM courses in the web portal for different courses.



  
Principal  
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