



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>PARK'S COLLEGE</b>
• Name of the Head of the institution	<b>Dr. D. Saravanan</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone No. of the Principal	<b>9566656601</b>
• Alternate phone No.	<b>9566656600</b>
• Mobile No. (Principal)	<b>9566656611</b>
• Registered e-mail ID (Principal)	<b>principal@parkscollege.ac.in</b>
• Address	<b>Chinnakkarai</b>
• City/Town	<b>Tirupur</b>
• State/UT	<b>Tamilnadu</b>
• Pin Code	<b>641605</b>
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>26/05/2007</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>

• Financial Status	<b>Self-financing</b>				
• Name of the IQAC Co-ordinator/Director	<b>Prof. S. Sannasi</b>				
• Phone No.	<b>04212213318</b>				
• Mobile No:	<b>9842018081</b>				
• IQAC e-mail ID	<b>iqac@parkscollege.ac.in</b>				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://parkscollege.ac.in/Download/AQAR%2020-21.pdf">https://parkscollege.ac.in/Download/AQAR%2020-21.pdf</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://parkscollege.ac.in/Download/Calendar/Academic%20Calendar%202020-2021.pdf">https://parkscollege.ac.in/Download/Calendar/Academic%20Calendar%202020-2021.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>80.80</b>	<b>2004</b>	<b>16/09/2004</b>	<b>15/09/2009</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.01</b>	<b>2011</b>	<b>30/11/2011</b>	<b>29/11/2016</b>
<b>Cycle 3</b>	<b>A</b>	<b>3.01</b>	<b>2017</b>	<b>12/09/2017</b>	<b>11/09/2022</b>
<b>6.Date of Establishment of IQAC</b>			<b>01/05/2005</b>		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	
<b>8.Provide details regarding the composition of the IQAC:</b>					
• Upload the latest notification regarding the composition of the IQAC by the HEI	<a href="#">View File</a>				

<b>9.No. of IQAC meetings held during the year</b>	<b>6</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>Significant contributions made by IQAC 1. IQAC of our college is continuously taking efforts to maintain sustainable quality in teaching and learning process by changing the curriculum based on the requirements of the industry by conducting statutory bodies meeting 2. To update the knowledge of students IQAC organizes seminars and conferences on emerging topics through concerned department regularly 3. It has effectively designed and implemented standard operating procedure for teaching through ICT platform both online and face to face classroom 4. IQAC encourages faculty members and students to participate in the conferences and seminars organised by neighboring colleges in and around Coimbatore and Tirupur to update the knowledge in current scenario. 5. With regard to implementation of OBE, IQAC is frequently organising a meeting with staff members of the concerned department to bring betterment in the quality of teaching and to bring good result from the students</p>		
<b>12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>		

Plan of Action	Achievements/Outcomes				
Encourage faculty to have more involvement in research	Our faculty members published 29 articles on various titles in UGC care listed journal, further 17 papers have been presented in the conference and seminar organized by neighboring colleges in and around in Coimbatore & Tirupur district.				
To sign MoUs with the industries to promote industry institute interaction	MoUs were signed				
To inculcate value added course for all disciplines	Value added Course was made as mandatory for all disciplines two value added courses have been included in the curriculum				
To encourage quality research among students	The PG students are encouraged to publish their project work in peer reviewed journals				
To ensure effective usage of National Digital Library (NDL) by all teachers and students	Ensured the effective usage of NDL by faculties as well as Students				
To encourage students to register in the SWAYAM courses in the web portal	35 members had registered in SWAYAM courses in the web portal for different courses				
<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of the statutory body</th> <th style="width: 50%;">Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Governing body</td> <td>31/10/2022</td> </tr> </tbody> </table>		Name of the statutory body	Date of meeting(s)	Governing body	31/10/2022
Name of the statutory body	Date of meeting(s)				
Governing body	31/10/2022				
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Year</li> </ul>					

Year	Date of Submission
2020	14/03/2020

### 15. Multidisciplinary / interdisciplinary

In view of NEP 2020, PARK'S College has taken steps towards the multidisciplinary/interdisciplinary courses. Courses such as Humanity and social science, business communication skills are conducted for the students. Interdisciplinary projects to solve social problems are developed by the students as the part of project based learning and final year projects.

Multidisciplinary, interdisciplinary, and convergence research are some of the most predominate research approaches requested by funding opportunities. The terms can seem interchangeable because of their vague and similar definitions. However, the approaches do have subtle differences that are important when it comes to responding to funding opportunities.

Multidisciplinary research takes place when faculty from different disciplines work independently on a common problem or research question. In this approach, faculty share research goals and work on the same problem, but look at it from their own discipline's perspective. The findings from each discipline are supplementary to each other. The advantage to multidisciplinary research is that each aspect can be analyzed by a particular specialty, which is often necessary to answer complex research problems.

There are times when research needs things to go a step farther than multiple disciplines each looking at a problem through their own lens - that is when interdisciplinary research happens.

### 16. Academic bank of credits (ABC):

PARK'S College is affiliated to Bharathiar University and has the credit based system. Faculties are actively participating in the syllabus designing of their courses with OBE pattern in the college. For assessment of the courses, faculties define the assessment tools and design the assignments, tests, quizzes for assessment of the students. The curriculum covers syllabi for providing more employment opportunities in the textile industry in Tirupur which is one of the popular city in India for Textile Export. The curriculum are designed to improve the skill development of the students in all possible way. The students can get additional credit by selecting Advanced Learner Course from other discipline. The curriculum is designed to motivate and encourage the students to become

entrepreneur in the areas where they are interested.

Academic Bank of Credits (ABC) is a virtual/digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. It will enable students to open their accounts and give multiple options for entering and leaving colleges or universities. There will be "multiple exits" & "multiple entries" points during the higher education tenure & credits will be transferred through the ABC seamlessly.

In a crux, the Academic Bank of Credits will be a game-changer in transforming Indian education to a great extent.

### **17.Skill development:**

PARK'S College has designed the skill development programs (SDP) in various domains. "Make It Happen: Institution's Innovation Cell (IIC) make students deployable by providing high-end and Industry specific training designed and delivered by placement cell PARK'S College provides strong mentorship to those who want to invent new products, services, and processes and to those who want to set up their own companies. These are assisted by ED cell of our college.

Group reading : One of the most important things for having a more dynamic and out bounding career-related knowledge is to read books related this subject. Reading not only helps to widen the horizon of a person but it helps one to have a more profound understanding of various subjects and related topics. College students are highly reluctant towards reading a book, therefore, it is a good idea to create small groups, each of which read a certain book and discuss it at the end of the week. Discussing will subject them to more concepts and thinking processes, which will only deepen their sense of comprehension and undersatanding of various things.

### **Weakness and strengths:**

One of the vital steps in knowing and understanding various careers is to be self-evaluated and to know more about one self. In regards to a career, one of the most vital things is having proper knowledge of one's weaknesses and strentghs. By doing so you will be aware of what your liking is and whether or not you can sustain when you opt for a job or a career path. For this, make a list of all your weaknesses and then work towards improving them or in accordance with them. Don't worry if the changes over a time, the more you know, the more this list will vary.

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

PARK'S College has number of clubs such as English Literary clubs, Fine Arts club, Yoga & Meditation club which are functioning well in the college. They are motivating the students to participate in the elocution, composition writing, Paint drawing and Cultural events to bring out there in born quality and specific skill in specific field. Students are motivated to participate in the seminar, workshop and cultural event organized by neighboring colleges. The Humanities department organizes many events to improve the skill of the students in languages. Few of the students of our college have won 1st prize in the elocution competition. Nearly 36 students of our college have registered their name in SWAYAM portal for doing online courses.

IKS is a collective range of Indian Knowledge that has exhibited in systematised ways of knowing. Starting from the oldest compositions of knowledge i.e, the Vedic literature to the country's native and tribal folklore, the Indian Knowledge is spread as a spectrum. There is a vast repository of knowledge available in all native Indian languages. This has been remaining unexplored for the last several decades.

IKS, being a vast & undivided source of knowledge and unattended for many decades, has been disassociated from the societal memories. Though some parts of IKS were continued in teaching and learning in Sanskrit and other traditions, this kind of isolation made it inaccessible. Just revival or reinforcement of IKS in education will create a new compartment of learning which is more dangerous than the preservation. It is, therefore, desired to integrate the IKS content into the contemporary knowledge in harmonious way. Such integration demands a lot of labour and clarity.

The college ensures the implimentation of IKS in all possible way to all the students.

### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

PARK'S College has well defined Program Outcomes (PO), Program Specific Outcomes (PSO) and Program Education Objectives (PEO) for each program. The POs, PSOs and PEOs are satisfied through the teaching-learning process and the additional programs conducted at

the Institute. As the part of curriculum, each course has defined Course Outcomes (CO) which are mapped to POs and PSOs. Assessment tools are designed considering the requirements of POs. The activities and programs are organized in the Institute to achieve POs. At the end of the semester, analysis of PO, PSO attainment is done by each department.

Definition Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes at different levels. Some important aspects of the Outcome Based Education

1. Course is defined as a theory, practical or theory cum practical subject studied in a semester.
2. Course Outcome (CO) Course outcomes are statements that describe significant and essential learning that learners have achieved, and can reliably demonstrate at the end of a course. Generally three or more course outcomes may be specified for each course based on its weightage.
3. Programme is defined as the specialization or discipline of a Degree. It is the interconnected arrangement of courses, co-curricular and extracurricular activities to accomplish predetermined objectives leading to the awarding of a degree.
4. Programme Outcomes (POs) Program outcomes are narrower statements that describe what students are expected to be able to do by the time of graduation. POs are expected to be aligned closely with Graduate Attributes.
5. Program Educational Objectives (PEOs) The Programme Educational Objectives of a program are the statements that describe the expected achievements of graduates in their career, and also in particular, what the graduates are expected to perform and achieve during the first few years after graduation.
6. Programme Specific Outcomes (PSO) Programme Specific Outcomes are what the students should be able to do at the time of graduation with reference to a specific discipline. Usually there are two to four PSOs for a programme.

## **20.Distance education/online education:**

The Institute is affiliaed to Bharathiar University Coimbatore. As



per the guidelines of University, all lectures, practicals are conducted in physical mode. During pandemic, the system has adopted the change from classroom teaching to blended learning. Google drive, Google classrooms are effectively used for course conduction and evaluation process. Each course contents are available on Goggle classroom including syllabus, PPTs and notes. The assessments of the courses are done through online assignments, quizzes. The MCQ tests are conducted using google platform. Online sessions are conducted and recorded on Google meet. Various student activities are conducted online using Google meet.

Online teaching and learning make students more responsible for their own education. ICT helps students get ready by letting them explore, assess, share, and present information in a fairly organised way. Modern learners are good with technology, so using ICT in their everyday learning makes them feel and look good. Students are encouraged to learn without going to physical classes by using mobile apps like PPT, videos, value-added courses, skilldevelopment courses, etc. Using ICT to teach and learn is part of the education system today. ICT-based education helps, improves, and uses information delivery in the best way possible. The college offers online classes and records lectures with ERP software. The classrooms have LCD screens and Wi-Fi, which makes it easy for teachers to upload their lessons and materials and encourages them to do so. This helps online classes and learning go smoothly. Technology also gives us great opportunities to make learning easier for everyone, no matter what their needs are. Students can learn both theoretical and practical skills with the help of technology. For example, they can learn how to make presentations, study for school and job exams, and tell the difference between reliable and unreliable sources on the internet. Teachers and students can use the app. The institution's teachers and students have used the google meet a lot to teach and learn. Faculty members get regular training and development on how to make e-content. For each module, the faculty makes e-content and puts lecture videos, PPTs, and other learning materials in the ERP software. During live classes, counselling sessions, and mentoring, the teachers talk to the students through the google meet to turn in assignments, take MCQ tests, and take descriptive online tests. Students can also take courses that add value, lead to a certificate, teach skills, or help them get ready for a career through the mobile app. Students can sign in to live online classes using a mobile app. They can get course materials at any time from the ERP software.

### **Extended Profile**

<b>1.Programme</b>	
1.1	30
Number of programmes offered during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>2.Student</b>	
2.1	865
Total number of students during the year:	
File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>
2.2	249
Number of outgoing / final year students during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.3	415
Number of students who appeared for the examinations conducted by the institution during the year:	
File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded
<b>3.Academic</b>	
3.1	245
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded
3.2	68
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded
3.3 Number of sanctioned posts for the year:	101
<b>4.Institution</b>	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	69
4.2 Total number of Classrooms and Seminar halls	58
4.3 Total number of computers on campus for academic purposes	310
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	6925873
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Design and Development</b>	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	
<p>The learning experiences for different programmes at Park's College are designed and delivered keeping in mind the management fundamentals, international management, and specialized skill areas specific to different programmes. Each programme has a Board of Studies (BoS) which largely comprises of internal faculty, two subject experts in the relevant discipline working in reputed educational institutions affiliated by other than the parent university (Bharathiar University), one member from Industry and one member from Alumni. The role of the board of studies is to examine curriculum review changes, sequencing of courses, alignment of course credits with regulatory requirements and referrals made by</p>	

the concerned discipline. Decisions taken in the board of studies are then referred to the Academic Council of the institution where the Academic Council discusses the changes made in the curriculum by various boards and give their comments and recommendation for approving the changes made in the BoS of all disciplines. The recommendation given by the Academic Council is presented in the Governing Body meeting. The curriculum of the college is always enrich the knowledge of the students. The students are moulded with not only the knowledge but also making behavioral changes which is accepted by all and prepare them to face the prevailing competition in the society and stand on their own leg to lead the life career with peacefully and prosperity.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

5

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

6

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

6

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

5

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The Institution frames the curriculum for both the under graduates and the Post graduate programme where by the syllabi

addresses the human values and sustainability of environment. The faculty members while in the process teaching learning always follow the professional ethics. They concentrate more on the enrichment of students in all aspects particularly in their subjects as well as in their character. The students are inculcated with good knowledge as well as molded with good behavioral changes where by it is accepted by all. They can adopt the changes occurring in the society and prepared to face the issues in their career. The faculties are the good guides and well wishers for the growth of the students. The students are given counseling by the faculties when and where it is required. Frequently the industry requirement is considered and the necessary changes in the curriculum is made by the recognized statutory bodies whereby the students can update themselves to fit and play vital role in the industry where they are placed. Further they are encouraged to get into the social concern and take part in the social development by contributing their ideas through the NSS and RRC and other nonstatutory bodies and clubs, which are actively run in the college. The gender issues are also properly addressed by the management, principal as well as by all the faculties. Justice and equity is maintained at a maximum level and in all possible ways where the students are involved irrespective of the gender.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

35

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

862

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

**120**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://parkscollege.ac.in/Download/Feedback%20SSS%202019-2020.pdf">https://parkscollege.ac.in/Download/Feedback%20SSS%202019-2020.pdf</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - The feedback system of the Institution comprises the following**

**B. Feedback collected, analysed and action taken**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://parkscollege.ac.in/Download/Feedback%20SSS%202019-2020.pdf">https://parkscollege.ac.in/Download/Feedback%20SSS%202019-2020.pdf</a>
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment of Students</b>	
<b>2.1.1.1 - Number of students admitted (year-wise) during the year</b>	
373	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)</b>	
362	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>
<b>2.2 - Catering to Student Diversity</b>	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>After admission is closed the college conducts orientation programme on various title to the 1st year students for a period of one week. Further a common test using MCQ on aptitude, reasoning, grammar and basic computer knowledge. Based on the performance of the students in the test conducted. The students are segregated as slow learner, average learner and fast learner. For the slow learners bridge courses are conducted by faculty members separately for slow learners.</p> <p>The fast learners are given coaching to increase their skill and update their knowledge to take part in the competitive examinations conducted by TNPSC, UPSC, SSC and IBPS. Further experts are invited to deliver guest lectures on soft skills, personality development and interview techniques, aptitude and reasoning.</p> <p>The departments use monitoring and mentoring to keep track of slow</p>	



learners' progress. Along with teachers some advanced learners are encouraged to mentor weak students and help them with explanation and notes. Revision classes and counseling sessions are held and additional teaching taken up if required.

Tutoring by peers, senior students, and mentors is offered. Corrected assignments and answer scripts are shared with each student and discussed to enable students recognize their problematic areas and improve. Faculty makes it a point to be patient and accessible to students personally, over phone, mail, and social apps. Online resources are made available to strengthen the knowledge-base. Students are encouraged to participate in seminars, conferences and workshops to gain knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
21/06/2021	373	85

File Description	Documents
Upload any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, etc. The Teaching-learning activities are made effective through illustration and special lectures. Lessons are taught through PowerPoint presentations to make learning interesting besides oral presenting methods. Lecture method:

Interactive method: The faculty members make learning interactive with students by motivating student participation in group

discussion, role-play, subject quiz, news analysis, discussion, and questions and answers on current affairs Departments provide an effective platform for students to develop the latest skills, knowledge, attitude, values to shape their behavior in the correct manner.

1. **Experiential Learning:** Department conducts add-on programs to support students in their experiential learning. The department communicates the following experiential learning practices to improve creativity and cognitive levels of the students

- Laboratory Sessions are conducted with content beyond syllabus experiments.
- Project development on latest technologies by students where they platform their working model in the technical fest.
- Industrial Visits to engage them in experiential learning while visiting the organization.

2. **Problem-solving methods:** Department encourages students to acquire and develop problem solving skills. For this, the department organizes expert lectures on different topics, participate in different technical tests and other competitions.

- Regular assignments based on problems
- Class presentations
- Debates within the department event.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Today, it is essential for the students to learn and master the latest technologies in order to be corporate ready. As a consequence, teachers are combining technology with traditional mode of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The

following tools are used by the Institute

ICT Tools:

1. Projectors- 10 projectors are available in different classrooms/labs
2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
3. Printers- They are installed at Labs, HOD Cabins and all prominent places.
4. Photocopier machines - Multifunction printers are available at all prominent places in the institute. There are three photostat machines available in campus.
5. Scanners- Multifunction printers are available at all prominent places.
6. Seminar Rooms- Three seminar halls are equipped with all digital facilities.
7. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom)
8. MOOC Platform (NPTEL, Coursera, SAP, Udemy, Edx etc)
9. Digital Library resources (DEL NET, INFLIB NET, etc)

Use of ICT By Faculty

A. PowerPoint presentations- Faculties are encouraged to use power-point presentations in their teaching by using LCD's and projectors. They are also equipped by digital library, online search engines and websites to prepare effective presentations.

B. Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	No File Uploaded

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

85

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

**Preparation and Adherence of Academic Calendar:** The Academic Calendar ensures well-functioning of the Institution. The Calendar includes the details of all the working days with day order, holidays, dates of the Continuous Internal Assessment Tests, Summative Examinations, dates to remit the College and Examination Fee, list of activities of academic year and the dates of national as well as religious importance.

The calendar of common programmes is printed in the handbook and distributed to all students at the beginning of the academic year. The same is also uploaded on the website. The institution carries out the activities as per the calendar.

**Preparation and Adherence of Teaching Plan:** The concern faculties prepare teaching plan for their respective subjects of 30 hours. These 30 hours are distributed among class room teaching, case studies, role play, workshops and lab session as per the subject requirements. These plans are made in advance and serves as guide for conducting sessions.

The HODs check the progress of each course and ensures timely and

effective completion of course in the specified time frame with perfect blend of practical and theoretical inputs.

The faculty are encouraged to update the methods of teaching and evaluation, especially of the use of ICT enabled tools and facilities. The course teachers are able to assess the learning ability of the students periodically on the basis of their respective teaching plans. It, thus, helps both the teacher and the learners to take part in the teaching and learning process effectively.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

85

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

28

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

85

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

13

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

PARK'S College follows an objective, comprehensive, student-centered and credible Examination Management System ensuring the integrity of the Institution. The Examination pattern consists of two components, namely, Continuous Internal Assessment (CIA) and Summative Examination (SE) with equal weightage. The performance of the students is assessed for 100 marks in each course through CIA and

ESE.

IT Integration and Reforms: The Office of the Controller of Examinations integrated the Information Technology in the management of Examination System. Mark entry, Grade, Percentage and Cumulative Grade Point Average (CGPA), preparation and analysis of results are automated. The mark statement of every semester is accessible to restricted users, especially to the Heads of the Departments to assess the performance of students periodically and guide them properly.

The continuous Internal Assessment (CIA) is made for a total 50 marks, Remaining 50 marks is based on the performance in the End Semester Examinations. The CIA has three internal test called CIA-I, CIA-II and model examination for which 30 marks has been assigned and 10 marks for assignment , 5 marks for seminars and 5 marks for activities of the students such as Snap Tests, Activity Based Tests, Library Works, Seminars, Officiating Games and Teaching Practices, Field and Industrial Visits, and so on under the discretion of the concerned course teacher pertaining to the nature of the course. Finally, the marks of the CIA are consolidated to fifty marks.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

In strict compliance with the objectives of Outcome Based Education (OBE), the Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are framed by the department offering the concerned program after rigorous consultation with all faculty and the stakeholders. After attainment of consensus, the same are widely propagated and publicized through various means such as display and/or communication specified hereunder.

- Curriculum /regulations books
- Faculty meetings
- Alumni meetings
- Professional Body meetings

While addressing the students, the HODs create awareness on POs, PSOs and COs. The faculty members, class teachers, mentors, course coordinators, program/ISO coordinators also inform the students and create awareness and emphasize the need to attain the outcomes.

Program specific outcomes (PSOs) are the specific skill requirements and accomplishments to be fulfilled by the students at micro level and by the end of the program. The BOS, including Head of the Department and subject experts, of the individual departments will discuss the same and approve it after endorsement by the Principal.

Program Outcomes (POs) are broad statements that describe the professional accomplishments which the program aims at, and these are to be attained by the students by the time they complete the program.

Course outcomes (COs) are direct statements that describe the essential and enduring disciplinary knowledge, abilities that students should possess and the depth of learning that is expected upon completion of a course.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Each course has a defined set of course outcomes and corresponding evaluation criteria. The course outcomes are mapped to the program outcomes which are used to provide the quantitative measurement of how well the program outcomes are achieved. The performance of the students in the examinations during the semester in each course is used to compute the level of attainment of the POs and PSOs through the mapping of questions to COs and COs to POs and PSOs. CO-PO & PSO mapping for all the courses in the program is prepared by the program coordinator in consultation with other faculty members.

#### CO Attainment

Assessment methods include direct and indirect methods. The process of course outcome assessment by direct method is based on mid



examinations, semester end examination and quiz.

#### Assessment of Course outcomes of Lab courses

The course outcomes of a practical course should satisfy at least any one or more of the defined program outcomes. These describe what students are able to demonstrate in terms of knowledge, skills, and values upon completion of the said course.

#### Attainment of Program Outcomes and Program Specific Outcomes

All the courses which contribute to the PO are identified and these courses are evaluated through the Course Outcomes using direct (Internal (20% weightage) and External exam (80% weightage) and indirect (Course end survey) assessments. The overall results from the assessments of the PO are compared with the expected attainment. The PO is considered satisfied on attainment of the expected level.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

240

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://parkscollege.ac.in/Download/Feedback%20SSS%202019-2020.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institute provides all necessary infrastructural facilities and a conducive environment to promote research activity in the campus. Due to limited resources, the institute may not be able to fund all the research activities taken up by the faculty and students. Faculty are encouraged to apply for various funding agencies and pursue their research. However, the institute is ready to provide seed funding or partial funding based on the merit of proposals submitted by faculty or student. The faculty and students are encouraged to present their ideas / project proposals before the research committee for getting the sanction of seed funding in accordance with institute guidelines. The faculty and students are given freedom to choose the research area of their choice and guidance is given to seek funding from various funding agencies and industries. The institute encourages the faculty by providing incentives for peer reviewed publications, writing books and filing patents. The institute takes care of patent filing process, which is governed by the Research policy of the institute.

The institute gives a free hand to report research results and findings. However, a thorough review is done for all research proposals seeking funding from various funding agencies by consulting the research committee comprising the Director R& D, Head of respective department and subject expert(s) of the department.

Research Centers are established in various departments of the institute with necessary software and computing facilities for carrying out research activities.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

11.87 Lakhs

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

6

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)****9.82 Lakhs**

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

**3.2.2 - Number of teachers having research projects during the year****23**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

**3.2.3 - Number of teachers recognised as research guides****24**

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	<a href="#">View File</a>

**3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year****6**

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Park's College has established Entrepreneurial Cell which provides training to the students who are interested to start business, Experts are invited to guide the students and motivate them to start business in which they are interested. Tirupur being familiar for Textiles and Knitted Garment Industries, the students Costume Design and Fashion Department are taught about Innovative design and creativity and utilizing the fabric.

They are given training to maintain good eco system in the process of dyeing and manufacturing. Further they motivated to improve their skill in CAD which will help them to get better placement in their future career. The College has adopted/initiated several innovative teaching/research programmes in inter-disciplinary, cross-disciplinary areas having societal impact so as to bridge the gap between rigid boundaries of physical sciences, life sciences, and social sciences.

The knowledge was transferred to the stakeholders explaining them and giving them hands-on training on the job related to garment industry whereby they are able to start the business on their own. MoU was signed between with 16 garment industries and college has deputed the final year students to undergo training in the Textile industries and encouraged to do their project work in the industry itself. PG and Research departments in the college have involved in the research activities. Nearly 50 articles have been published in the UG care listed journals. Further our faculty members have participated in the conferences and seminars organized by neighboring colleges.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

39

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

29

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

46

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

14

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

28

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-

**Index of the University****3.4.6.1 - h-index of Scopus during the year****33**

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

**3.5 - Consultancy****3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)****0.88 Lakhs**

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

**3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year****0.88 lakh**



File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units.

Through these units, the college undertakes various extension activities in the neighborhood community. NSS organizes a residential seven day camp in nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness , tree plantation ,water conservation, Social interaction, Environmental awareness, Women empowerment, National Integrity, Blood donation camp, Health check up camp.

The NCC unit of the college comes under 4 (TN) .BN.NCC Coimbatore. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building. The NCC unit of the college organizes various extension activities as tree plantation, Road safety awareness, health, Save fuel save country programme, National equality awareness.

Other than NSS and NCC units, the various departments of the college is conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of

social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Road Safety, Tree Plantation, Plastic eradication, Voters awareness, Health check -up camps, Blood donation camps, etc.

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self confidence of students. It also helped in cultivating hidden personality of students and created awareness among students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

13

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

9

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

400

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

59

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

62

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College encompasses a well maintained lush green campus spread over 5.5 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms: College encompasses sufficient number of well-furnished,

well ventilated, spacious classrooms equipped with LCD projectors for conducting theory classes.

**Technology Enabled learning facility:** The College has ICT Classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

**Seminar Hall:** The College has multiple seminar halls. These halls are regularly used for conducting national / international seminars at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

**Tutorial rooms:** Separate tutorial rooms are there in the college campus for tutorial lecture, doubt clarification and special remedial classes for weak and needy students.

**Laboratories:** All laboratories are well equipped with state of the art equipment and facilities. All the laboratories are established as per AICTE and Bharathiar University norms. These labs are utilized for conducting practical classes as per the requirements of the curriculum.

**Wi-Fi:** The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff.

**Available band width:** 100 mbps (Faculty & Staff Band width limit- 2.5Mbps/User, Students bandwidth limit - 2 Mbps/User). Internet facility is available in whole campus including labs, classrooms, library and offices.

**Central Library:** Our central library ([imsec.ac.in/campus/library](http://imsec.ac.in/campus/library)) is fully computerized by automating the issue of books with bar code reader. The central library is air-conditioned. Excellent Resources are available for self-learning at Central library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

**Yoga cum Activity Room and Swimming Pool are available in the campus.**

Games(Outdoor) -A quadrangle within the premises is usedfor sporting activities like cricket, badminton, throw-ball,badminton, basketball.

Gymnasium-Common Room cum Gymnasium isequipped with modern gym equipments (Exercise Cycle, ExerciseBall, Treadmill, Fitness Bench, Twister machine etc.) forexercising. Yoga-Yogacum activity room is there with the wholeroom covered by yoga mats and it is also used for practicing danceand other co-curricular activities.

Classrooms are available forstudents' society meetings. Thereis a dedicated space for careercounselling and placement unit.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

31

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

296.90

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Libraries at Park's are integrated knowledge resource centres comprising, a Central Library in an area of 5500 sq. m., with nearly 28000 books, periodicals, references, national and international journals and CD-ROMs, in addition to libraries in Engineering and Education Faculties and other Departmental Libraries. It is automated using Library Management System (LMS).

Library has access to more than 5000 e-journals under the NLIST. It also has access to DELNET under institutional membership. All e-resources are accessible locally within the campus as well as remotely. Library buildings have provision for both individual and group studies. Adequate space is provided for browsing and relaxed reading. It subscribes 115 journals of national and international repute, along with magazines and newspapers for general reading. Library holdings also include dissertations, doctoral theses and project reports on various subjects.

The library also provides access to Internet as well as CD/DVD based electronic resources. Each library has adequate number of terminals to facilitate searching/accessing e-resources, web browsing and for other academic work. Provision has also been made to allow downloading/printing of material from these resources. It has excellent ICT infrastructure with adequate bandwidth for fast and seamless access to Internet.

Initiatives taken by the college, are the following :

1. Free WI-FI, internet access, download and printout facility have been provided.
2. Reprographic facilities.
3. Organization of Book Exhibitions/Display of new books.
4. Proper system of feedback from users to improve library services.
5. System of recommendation for purchase of books through Departments

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**B. Any 3 of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**4.5 Lakhs**

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

**117**

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Yes, the Institute has an IT policy covering all major areas like Wi-Fi, Firewall etc. which is updated or amended whenever required as per the need of the institute. Institution tries to have upgradation IT facilities as per the requirement by regulatory norms as well as industry. Institution is regularly upgrading its infrastructure covering Wi-Fi, Firewall, software upgradation, ICT enabled teaching learning. Formal IT policy has been approved by academic council and Governing Body.

The acceptable use policies are applicable to Employees, Students, Vendors and Visitors. Institutes have framed various policies like Procurement, Installation of Hardware, Network and software. Website Hosting and Database Usage policy has its method and hierarchy which is followed systematically.

Changes in the system as follows:

1. Previous accreditation the campus has been enabled with internet bandwidth of 50 Mbps but now we upgrade the bandwidth with Sri Vari Network Pvt Ltd. 50Mbps and BSNL Broadband 50 Mbps (1:1) Leased line. Total Bandwidth is 100 Mbps.

2. Number of Wi-Fi routers are also increased with high configuration after previous accreditation and Wi-Fi network facility were deployed across the campus. Students and faculty members get maximum benefits to access internets to do their project and research works.

3. Institutes installed CCTV across the campus covering all areas of the college campus for providing better security.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 4.3.2 - Student - Computer ratio



Number of Students	Number of Computers
885	248

File Description	Documents
Upload any additional information	No File Uploaded

<b>4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus</b>	A. 250 Mbps
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File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

<b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b>	C. Any two of the above
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File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

296.90

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

**Physical facilities:** The College infrastructure committee headed by the Principal looks after the development, maintenance and utilization of the College physical facilities. For maintenance of a clean campus environment, grade IV staffs are assigned to various jobs and duties – cleaning of all rooms, corridors, toilets, compound, etc on regular basis.

**Laboratory:** There are three laboratories in the College. The computer laboratory offers proficiency programmes in information technology. The Lab administrator and Lab assistant are responsible for maintenance and functioning of the lab.

**Library:** The Library Advisory Committee with the Principal as the chairperson and librarian as member secretary along with two senior faculties tackle all issues. At the time of admission students are issued library cards which will be valid till their final semester. Internet facility is provided in the library and students can access the facility for availing e-resources and other web based information.

**Sports :** The College has a standard ground including volley ball and basket ball courts where outdoors sports activities are held. The students are divided into four Houses for competitions and showcase of their talents.

**Classrooms:** Some classrooms are equipped with the required teaching audio visual aids to supplement the teaching-learning process. Seminars, workshops, lecture sessions are also conducted in these rooms.

**Canteen:** A student friendly canteen is run by Aavin. Hygienic food is made available at affordable rates. The canteen is open on all working days. **Water doctor:** Water dispenser for safe drinking water is available in the college campus for everyone.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

7

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

175

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities**  
**Soft Skills**  
**Language and Communication Skills**  
**Life Skills (Yoga, Physical fitness, Health and Hygiene)**  
**Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

622

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of outgoing students who got placement during the year</b>	
81	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
<b>5.2.2 - Number of outgoing students progressing to higher education</b>	
114	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year</b>	
<b>5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year</b>	
0	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year</b>	
28	

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The institute every year elects student council members unanimously by the support from the students of current batch.

**Placement Committee:** Placement committee is elected to serve with placement team of the institute wherein committee members play an active role by coordinating with industry professionals, candidates and by managing campus placement processes.

**Magazine Committee:** The committee members are responsible for monthly newsletters of the institute and annual cultural magazine of the institute. The Magazine secretary heads the committee.

**Anti -Ragging Committee:** Students representation in Anti -Ragging Committee ensures transparency in decision making.

**Cultural Committee:** The student council of Park's College has a Cultural Secretary and Joint Cultural Secretary who play an active role in organizing various cultural events like Pongal festival, Annual day celebration, Youth Day, Independence Day, Republic Day etc. they take care cultural events, sponsoring and management.

**Sports Committee:** The sports committee organizes various sports events during Annual day, Sports day; Inter Collegiate Football League is organized by Physical Director along with support of student's office bearer who are familiar with sports and Games etc.

**Alumni Committee:** The members of committee associate with alumni's for mentoring, grooming, placement, they actively participate in arranging alumni meets. It helps to develop leadership skills, team building, decision making, time management, self-discipline among the students and create robust managers for industry. It helps the institute to generate fresh ideas which infuses dynamism in the institute's environment

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

16

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

**Objectives of the Alumni association:** To encourage and promote close relations between the Institution and its alumni and among the alumni themselves.

- To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution.
- To provide and disseminate information regarding their graduates, faculties, and students, to the alumni.
- To initiate and develop programs for the benefit of the alumni.
- To assist and support the efforts of the Institution in obtaining funds for development.
- To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution.
- To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society.

- To organize and coordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude.
- To collect, publish and distribute such information as may be useful to the alumni. Activities and Contributions: Alumni have donated funds to assist the Poor & Merit students of the Institution.
- Alumni are included as members in the Board of studies of all departments. They are invited to meetings at the college and they interact with their teachers and express their suggestions on curriculum revision.
- Few Alumni gave Guest lecturers to the existing students on some contemporary technological developments and career guiding focuses

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

#### 5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Park's College is an autonomous co-educational institution governed by the Park Trust. The College functions under the guidance of the Chairman, Secretary, Correspondent and Principal.

The College functions in compliance with the directions given by UGC, MHRD, Government of Tamil Nadu, and Bharathiar University to which it is affiliated.

The Institution, inspired by its mission of "Create human assets with high ethics who would considerably contribute for the



betterment of the Country" charts out its perspective plan for five years and effectively implements it.

The College located in a rural setup has produced thousands of first-generation graduates. The College ensures decentralized and participatory governance. It emphasises on collaborative administration by incorporating all its stakeholders.

The College organizes seminars, workshops, conferences and interactive forums for the students to enrich their knowledge and skills. The students participate in the organizing of inter-collegiate and inter-departmental competitions and activities. Grievances of the students are represented in the appropriate committees and resolved through suitable measures.

The Management has kept Suggestion Boxes for the students to express their grievances anonymously. A multi-layered feedback system adopted by the College helps to evaluate teaching and learning pedagogy, curriculum design, social outreach initiatives, need-based programmes and staff-management relationships.

The appraisal mechanisms assist effective leadership to strengthen positive strides and overcome challenges. The transparent nature in the dynamic processes of decision making, policy framing, knowledge sharing, feedback appraisals and action implementations enhances the governance of the College.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralization and participative management of the College is visible in all its academic and administrative spheres. Multi-layered transparent governance system is ensured through written policies, systems and procedures, distinct job descriptions and well-knit committees, and accountability is ensured through consultation, evaluation and follow ups. Well-structured organizational arrangements in Aided and Self-financed Streams are classified into secretariat team and directorate team.

**Academic Autonomy** - The Boards of Studies, Academic council, Research council and other such academic bodies are vested with the powers to design, implement, monitor, evaluate and report on the various academic and research activities of the College and is completely composed of teaching staff, external experts and are effectively functioning and carrying out their responsibilities.

**Administrative powers** - The Board of management and the authorities of Park's College have clearly defined the Policies, Powers and Processes to be followed in fulfilling its mandate and the roles and responsibilities. These powers, starting from the Chairman to the faculty level have been defined with regard to recruitment, establishment, service conditions, promotions, grievance redressal, etc and the composition of the bodies and the decisions made by such bodies, individuals and boards are implemented without fail.

**Financial management** - The financial delegation of powers are well defined at the Park's College, institutional and individual levels. The budget submitted by the Constituent colleges and Departments once approved by the authorities of College are completely implementable by the institution/department head level following the various procedures in this regard.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

### Strategic Plan

Strategic plan for the students, faculty infrastructure, new technology, funds etc..

i. Extension of available area through vertical expansion to accommodate more classrooms, laboratories, auditoria, staffrooms etc.

ii. Renovations to revive ageing infrastructure.

iii. Improvement of the Scope and Profile of the Teaching-Learning Experience through greater use of ICT (Information and communication technology) and innovative means.

iv. Introduction of new subjects for under-graduate level and post-graduate level.

v. New certificate courses for students.

vi. Online admission.

Thus, it is clear that the institution has made a effort to reach out to mobilize funds in its Strategic Plan and has been successful received from various types of financial assistance both from the managing partners and students fee payment for the betterment.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The overall planning and development of the institution is done by the Board of Management under the Presidentship of the Chairman and locally executed under the directions of the Principal of the College.

The day-to-day administrative affairs of the College are managed by the Principal and the Vice Principal, Deans and Course Coordinators in the Campus and assisted by the Administrative Committee consisting of experienced members of the faculty.

The Secretary is the administrative head of the institution shouldering the responsibilities of administration, appointments and infrastructure.

The Principal is the academic head, ensuring the proper conduct of all the academic, research and extension activities.

The Campus Treasurer is responsible for all financial matters. The Statutory Bodies are constituted and meetings are conducted as per the UGC, MHRD, State Government and University guidelines. The Non-statutory Bodies are constituted by the Board of Management to complement the functions of the Statutory Bodies.

The executive leadership is shared with the Vice-Principals, the Controller of Examinations, the Deans, , IQAC Co-ordinator and all Course Coordinators of the Departments. The Vice Principal assists the Principal in academic and administrative affairs of the College. The office of the Controller of Examinations has compiled all the rules and regulations of the evaluation system in a booklet.

The Grievance redressal committees have been formed for both staff and the students. The Management plays a crucial role in enriching the bottom-up approach in planning and execution of various academic activities.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution effectively implements the welfare schemes for the teaching and Non-teaching faculties. The College makes arrangements for availing all the government schemes such as Gratuity, Pension, Commutation of Pension, Maternity Leave, Medical Facility, Leave on Conference, Health Fund Scheme, Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc. for the career development and progression of the teaching as well as non-teaching staff. Besides the above, the following benefits are given to the teaching and non-teaching staff.

#### Financial Support

- To the staff to attend workshops and conferences both at the national and international level.
- Free education up to 12th standard for children's of the Teaching and non-teaching staff.
- Interest free Marriage Loan for all Faculty members if necessary.

#### Material Benefits

- Two sets of uniforms to the domestic staff every year.
- Wi-Fi facility to the staff inside the college campus.

#### Cater to Emotional Needs

- Staff Grievance Redressal Cell to address the issues and grievances of the staff.
- Indoor games facility for the staff to relax and to refresh physically and mentally.
- Fraternity grand lunch is provided for all the staff during Functions.
- Tour arranged for both Teaching & Non-teaching staffs.

#### Recognition and Rewards

- Awards of excellence for teaching, research and extension is given to the deserving members of staff every year.
- Annual orientation, workshops for teaching staff at the beginning of every academic year.
- Initiation and training programmes for the newly recruited staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

30

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

65

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

65

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

The Institution has established a mechanism for conducting internal and external audits on the financial transactions every year to ensure financial compliance. Internal audit is conducted half yearly by the internal financial committee of the institution. The committee thoroughly verifies the income and expenditure details and the compliance report of internal audit is submitted to the management of the institution through principal. External audit is conducted once in every year by an external agency.

The mechanisms used to monitor effective and efficient use of financial resources are as below:

- Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.
- The expenses will be monitored by the accounts department as per the budget allocated by the management.

Process of the internal audit:

- All vouchers are audited by an internal financial committee on half yearly basis.
- The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers.

Process of the external audit:

- The accounts of the college are audited by chartered accountant regularly as per the government rules.
- The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review.

The audited statement is duly signed by the authorities of the management and chartered accountant.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

2.95

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

- The institution always monitors the effective and efficient use of available financial resources for the infrastructure development to support teaching learning process.
- Park's College (Autonomous) is a self-financed private institution, tuition fee is the main source of income.
- These funds are utilized for all recurring and non-recurring expenditure. The institution has a well-defined mechanism to monitor effective utilization of available financial resources for the development of the infrastructure to augment academic needs.
- The finance committee prepares an annual budget estimate duly considering the proposals received and also the recommendations of the principal and management. All the major financial decisions are taken by the institute's financial committee and Governing Body (GB).
- Institute adheres to utilization of budget approved for academic expenses and administrative expenses by management. After final approval of budget the purchasing process is initiated by purchase committee which includes all head of departments and account officer, accordingly the quotations



called and purchase orders are placed after final negotiations.

- All transactions have transparency through bills and vouchers. The bill payments are passed after verification of items. Respective faculty member ensures that whether suitable equipment/machinery with correct specification is purchased.
- The entire process of the procurement of the material is monitored by the IQAC, purchase committee and principal. Financial audit is conducted by chartered accountant for every financial year to verify the compliance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC Cell of the college works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure, and offering suggestions for the new self-finance courses.

IQAC is an effective and efficient internal coordinating and monitoring mechanism. The IQAC plays a vital role in maintaining and enhancing the quality of the institution and suggests quality enhancement measures to be adopted.

The IQAC meets every quarterly to plan, direct, implement and evaluate the teaching, research, and publication activities in the College.

The sub-committees dealing with various activities and departments implement the IQAC guidelines and report the feedback. The IQAC strives to spread quality culture through quality enhancement initiatives and best practices. Significant improvements in quality have been made by institutionalizing the following IQAC initiatives:

Strategic planning of key areas and assigning responsibilities -

1. Academic results.
2. Student technical training.
3. Student soft skills development.
4. Placement support.
5. Faculty development programs.
6. Research and development.
7. Interaction with industry.
8. NBA accreditation.

Monitoring and mentoring of academic and administrative activities. Academic inspections are carried out periodically to assess the quality of academics. The inspections involve:

1. Review of healthy academic practices.
2. Mechanisms to identify and reform academic practices.
3. Review of departmental facilities.
4. Facilitate implementation of innovative methods in the departments.
5. Self-development of faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The Institution has an integrated documented quality management system that covers the various activities of the institution including academic and administrative activities.

The quality management system is rolled out by IQAC cell to ensure

quality in all the activities. The members of IQAC are provided with orientation on the quality management system and the implementation of the same is monitored through periodic review and audits.

The areas for improvement as identified in the Institution have an integrated documented quality management system that covers the various activities of the institution including academic and administrative activities. The quality management system is rolled out by IQAC cell to ensure quality in all the activities.

- The members of IQAC are provided with orientation on the quality management system and the implementation of the same is monitored through periodic review and audits.
- The areas for improvement as identified in required attendance percentage are informed and their parents are alerted of their wards attendance immediately.
- Classes are arranged for weak students after working hours to improve their conceptual understanding.
- Departmental meetings of Class coordinators are held periodically to identify the difficulties of Teaching-learning process and to rectify immediately.
- The output of these actions are measured using different parameters such as pass percentage in the End Semester Exam, Number of students placed, Number of students opting for Higher studies.
- Internal Academic Audits are conducted periodically by the Internal Academic Audit team to ensure the follow up of the system and schedule by every department.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**B. Any 3 of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Yes, the Institution for the promotion of gender equity during the year Justice and equity are maintained by the principal, faculty members irrespective of caste, religion, community, colour and race. If there are any issues relating gender, the issues are addressed by the authorities concerned without any partiality particularly for gender issue. The issues are brought to the knowledge of the authority concerned immediately after occurrence of the incident and the issue is properly addressed and solved. Class room teaching, playground and other canteen are being properly supervised to eradicate the gender issue in the campus. The students are given awareness and training programmes relating to the avoidance of gender issues and they are advised to treat the opposite gender in a polite and pleasing manner.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The Institution takes initiative for the management of wastes which is generated within its campus.

Solid Waste Segregation is done by hand sorting.

The dry waste which includes paper, cardboard, plastics, scrap materials is separated from others.

Organic wastes like the left over food, peels, scrapings from fruits etc are also collected in bins separately.

They are handed over to the Waste Management Company, Vital Waste. In 2017,

The College had received a Certificate of Environmental Excellence by this Organization which is Kolkata's very first Waste Management and Recycling Company.

For E-waste Management, the College segregates old computers, batteries and wires and dispose them at regular intervals.

The electronic devices have varying proportions of glass and metals. Hence the disposal helps in consequent recycling of separated streams of aluminium, copper and circuit boards.

As these are handed over to Vital Waste, they sort and separate the materials and prepare them for sale as usable raw materials. They are also used for the production of new electronics.

However, no hazardous chemical waste is generated in the College Campus. All these ensures that the College takes care of the waste generated regularly by reducing the waste and make an effort for its re-use and re-cycle.

The laboratory wastes are also disposed taking proper measures.

The biodegradable waste products are collected and disposed to the municipality collection, whereas, the chemicals are diluted with

water with proper care before disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution	
<p><b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Environment audit</b></li> <li><b>4. Clean and green campus recognitions/awards</b></li> <li><b>5. Beyond the campus environmental promotional activities</b></li> </ol>	<p><b>B. Any 3 of the above</b></p>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
<p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</b></p>	<p><b>B. Any 3 of the above</b></p>

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

- The institute is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy, and set communal harmony.
- Institute has conducted lectures in the villages for increasing their environmental and ethical awareness. Institute has also tested the quality of drinking water available in these villages. The extension activities are targeted towards enabling a holistic environment for student development.
- Park's College has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The College celebrates cultural and regional festivals like Pongal, Diwali, etc. to teach tolerance and harmony to the students.
- The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. Policy for the Differently-abled ensures that every single member of the department is aware of the care to be shown to the differently-abled people.
- By providing a barrier-free environment, needed facilities, and human and technological assistance, the department takes continuous efforts to make the differently-abled feel included in every part of the activity of the college.
- The department has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.



File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities.
- The college curriculum is framed with courses like Introduction to Constitution of India, Moral Philosophy, Practical Ethics, Value Education, Philosophy of Human Rights and Applied Philosophy as a small step to inculcate constitutional obligations among the students.
- The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens.
- The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules.
- The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation.
- Staff members participate in the national celebrations, Flag Day and take oaths for the cause of the nation. The institution takes many initiatives like conducting awareness campaigns, organizing orientation programmes, training programmes, seminars and workshops to sensitize the future leaders to inherit human values coping with the constitutional obligations.
- Ethical Values, rights, duties and responsibilities of citizens are some of the topics that are enlisted in Elocution/ Debates activities.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The Institution organizes and celebrates a number of national and international days Republic day - A program is organized celebrating the Republic day Bhasha Divas -Celebration of International Mother Tongue Day - Intercollege competitions are organized prior to the day and is commemorated by an invited talk by an Honorable guest.**

**A debate is organized by LTS every year on this day on any social issue. Women's day celebration- 8th March each year is celebrated by various programmes on women empowerment by Women's Forum and L.T.S& NSS Earth Day- 22nd April is celebrated as Earth Day by planting saplings by students of LTS in various areas of the city.**

**Library Day:** on the occasion of Birth Anniversary of Rabindranath Tagore cultural programme is organized along with donation of books by various stakeholders to the Library.

**World Environment Day- 5th June-** various programmes are organized by students through social outreach committees spreading environmental concern and consciousness.

**Independence Day-** A program is organized to celebrate India's Independence day through reliving our past and paying tribute to the heroes who laid their lives for their motherland.

**Teachers Day-** students organize programmes for the teachers to celebrate the Birth anniversary of Dr Sarvepalli Radhakrishnan.

**Active Learning day-** Students take part in various intra department competitions like power point presentation, painting, non fire cooking , etc which are organized to test their skills other than curriculum.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The Institution adopts a number of good practices among which the two best practices which has been its integral part include:

1. Admission Process through Online Mode

<https://apply.parkcollege.ac.in/>

2..Facilities <https://parkcollege.ac.in/facilities/>

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The Institution strives to empower today's' women and uphold universal moral and social values along with a number of other visions.

This year too, the Institution has worked and achieved some milestones as a part of their social outreach activities.

The four social outreach units have worked in coordination to try and touch lives in different strata of the society.

Even during the hard times of the pandemic when the institution space became inaccessible and physical meetings were not possible the social outreach units adapted to the need of the hour and continued their services towards the society in all possible ways.

Contributions and donations were forwarded to various social welfare organizations.

Student members were also encouraged to participate in various activities and webinars that included relevant topics like yoga, mental wellbeing, health awareness, legal issues, social causes, gender stereotypes, waste management, career opportunities and such others.

Volunteers are taking online classes, many of them have used the college NSS platform to help people in pandemic times by posting information about availability of blood, oxygen supply, hospital beds etc.

They have also collected money and other useable articles from doorsteps of donors through collaboration to help people affected by the pandemic and Amphan, the cyclone.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

The college has a well plan of action for the ensuing academic years.

The college is trying to implement ICT enabled system and services in all possible ways.

The management has noble idea of implementing paperless work achievement effectively in all possible ways including in teaching and learning process.

In the administration and controller of Examinations all works are carried out with the use of ICT.

The college is trying to establish the same approach in all academic activities of the college.

The college has the plan of conducting awareness about the SWAYAM portal and the courses, diploma available in the website and make use of the portal all students as well as faculties to upgrade their qualifications as well as knowledge by completing more number of certificate and diploma courses.

Trying to sign more number of collaboration agreement with reputed educational institutions and Associations to update the knowledge of the students as well as faculties.

The college has a plan to adopt one school by each discipline whereby the teaching faculties will go to adopted school and take initiatives to increase the communication skill of the students at higher secondary level.